

### **Information for New Board Members**

1. Members are asked to serve 2 year terms with a maximum of 2 consecutive terms.
2. Monthly meetings last up to 2 hours.
3. By-laws will be given to every Board member, as well as organizational structure documents.
4. Expectations of a board member:
  - Serve on at least 2 committees, and ultimately chair/co-chair at least one;
  - Consider serving as an officer (Secretary, Treasurer, VP, President) preferably after six months to a year as a BOD Member;
    - Certain officers serve on the Executive committee, and generally serve on multiple other committees/sub-committees;
  - Participate in some capacity, separate from Board work, to meet the current needs of the program that resonates with your talents (e.g., volunteer with students or at fund raising events, do admin work, facility cleanup work etc.);
  - Attend annual/ semi-annual 'retreat' multi-hour meetings to develop long-term goals and plans;
  - Contribute at least 2 hours a week to Board related activities (general BOD members). If an officer, contribute the time needed to fulfill the role (this can range 10 and periodically more hours per week);
  - Visit the location of BHH lessons at least once every 6 months to be familiar with the facilities; and
  - Attend at least some of the major community/fund raising events.
5. BOD members are asked to volunteer to speak to other organizations (e.g., Kiwanis) or attend Chamber of Commerce functions.
6. There is no donation requirement or solicitation of funds requirement, but it is strongly encouraged that BOD members provide some level of financial or in-kind donations.
7. There is no financial compensation for Board members.
8. BHH carries D&O insurance for the BOD members.

Version: bod member expectations